

From: [Kasandra Lambert](#)
To: HFFMResidents@wvmedicine.org; eastdiv-som@listserv.wvu.edu
Subject: WVU OHRP March 2023 Newsletter
Date: Tuesday, March 21, 2023 7:11:00 AM
Attachments: [image005.png](#)
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OFFICE OF HUMAN RESEARCH PROTECTIONS

March 2023 Newsletter

In this email:

1. [Reminder](#)
2. [Upcoming Events](#)
3. [Tips and Tricks](#)

Reminder: When submitting an amendment or renewal in WVU+kc for an expedited or full board protocol, you **do not** need to remove and re-upload documents that are not being updated/changed. Only delete and re-upload those documents you have updated/changed. WVU+kc will watermark all documents when an amendment or renewal is approved. This allows for document control in WVU+kc as the system notes when a document was added or changed (e.g., A0001, R0001, etc.) and is a timesaver for study teams.

Upcoming Events:

1. **Upcoming WVU OHRP Office Hours:** Investigators, research staff, and/or students are encouraged to drop into these Zoom sessions at their convenience with questions about ongoing research, developing research projects, the WVU+kc system, general IRB considerations, etc. A variety of staff from OHRP will be available to answer questions and provide support.

Wednesday, March 29, 2023, 1-2 pm

Friday, April 14, 2023 10:30-11:30 am

See the Announcement [here](#) for more details.

Stay up to date by visiting the [OHRP calendar](#) periodically and keep an eye out for email reminders from the WVU+kc users listserv.

2. **Clinical Trials Toolkit – Event Reporting for Human Subjects Research at WVU:** Registration for the Zoom presentation and more information is available here: <https://www.wvctsi.org/news/story?headline=clinical-trials-toolkit-event-reporting-for-human-subjects-research-at-wvu> Mark

your calendar now for March 31, 2023, from 12-1 pm.

Tips and Tricks

1. **Check out WVU OHRP's Guidance A-Z:** WVU OHRP has an [A-Z guide](#) that provides links to guidance on many IRB and human subjects research-related topics.
 2. **Close your studies:** A closure request should be submitted when your study has reached data analysis activities. Guidance can be found here: <https://human.research.wvu.edu/guidance/wvu-submission-guidance/close-an-active-protocol> and the protocol closure request form link can be found here: <https://human.research.wvu.edu/forms#approvedstudies> This is especially important for expedited and full board studies subject to the Common Rule and/or FDA regulations/oversight.
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Contact us at IRB@mail.wvu.edu