**Institutional Review Board (IRB) AUTHORIZATION AGREEMENT (IAA)**

**External IRB of RECORD**

### Institution A – Providing IRB Review

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| **Name of Institution:** | [Institution A] |
| **United States Department of Health and Human Services OHRP Federalwide Assurance (FWA Number):** | Click or tap here to enter text. |
| **IRB Registration Number:** | Click or tap here to enter text. |
| **ORG Number** | [ORG #] |

### Institution B – Relying on IRB Review

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| **Name of Institution:** | **West Virginia University** |
| **US Department of Health and Human Services OHRP Federalwide Assurance (FWA Number)** | **FWA00005078** |

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| Research Project Title |
| Click or tap here to enter text. |
| West Virginia University Principal Investigator(s) |
| Click or tap here to enter text. |
| Institution B Principal Investigator(s) |
| Click or tap here to enter text. |
| **Sponsor or Funding Agency (if applicable)**Click or tap here to enter text. |

For the individual research project specified above, the Officials signing below agree that West Virginia University may rely on the above IRB review, approval, and continuing oversight provided under [Institution A]**’s** Assurance.

West Virginia University retains ultimate responsibility for the protection of human subjects with respect to the research project which is the subject of this Agreement, including (i) the development and enforcement of institutional policies to ensure compliance with federal and state laws and regulations relating to human subjects research; (ii) safeguarding the rights and welfare of human subjects through active monitoring of the manner in which research is conducted, including the continuing competency of investigators performing such research in connection with West Virginia University to conduct such research; (iii) continuous education of the members of its research community to establish and maintain a culture of compliance with federal regulations and institutional policies relating to human subjects research, and (iv) implementing oversight mechanisms as appropriate to ensure adherence to the determinations of[Institution A]**’s** IRB, including the prompt forwarding to[Institution A]**’s** IRB of required progress reports, adverse event reports, investigator requests for modification of approved research or related forms (including subject consent forms), and information suggesting possible deviations from IRB-approved research protocol or other concerns about the manner in which such research is being conducted. West Virginia University shall cooperate fully with any request from [Institution A] for information or documentation relating to the research proposal or the conduct of the research following IRB approval.

West Virginia University understands and agrees that it shall be responsible for enforcement of determinations by[Institution A]**’s** IRB that the research project must be suspended or discontinued, or that specific conditions must be met for the research project to commence or continue.

Each party agrees that it shall be responsible for all demands, claims, damages to persons and/or property, losses or liabilities, including reasonable attorney fees arising out of or caused by the party’s negligence or intentional misconduct, if assessed by a court of competent jurisdiction to be the responsibility of that party.

Each party shall promptly inform the other party of any such claims, suit, or action resulting from this Agreement. Each party shall assist the other party in investigating such claims, suits, or actions.

West Virginia University agrees to maintain comprehensive professional and general liability insurance policies in coverage amounts of not less than $1 million per occurrence for each policy. Such policies shall cover all the activities of West Virginia University and its employees and agents in connection with the research which is the subject of this Agreement. West Virginia University agrees to supply to [Institution A] **(IORG** [ORG #]**)** before the commencement of West Virginia University’s involvement in the subject research a certificate of insurance documenting the existence of such insurance coverage. West Virginia University further agrees to provide to [Institution A] **(IORG** [ORG #]**)** with not less than thirty (30) days advance written notice of any change in the scope or amount of such coverage.

The review, approval, and continuing oversight performed by the IRB satisfies the requirements of the HHS regulations for the protection of human subjects at 45 CFR 46, as well as the requirements of [Institution A]**’s** OHRP-approved Assurance.

Relevant minutes of IRB meetings shall be made available to West Virginia University upon request. West Virginia University remains responsible for ensuring compliance with (the IRB’s determinations and with) the terms of its OHRP-approved Assurance.

This document should be kept on file at both institutions and must be provided to OHRP upon request.

### Signature

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| **Institution Name Providing IRB Review (Institution A):** [Institution A] |
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| Signature Of Authorized Official  |
| Date: |
| Name: |
| Title: |
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| **Relying IRB Institution Name (Institution B):** West Virginia University  |
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|  |
| Signature of Authorized Official  |
| Date: |
| Name: Alan Martin |
| Title: Associate VP for Research Administration |
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