# Institutional Research Board (IRB) AUTHORIZATION AGREEMENT (IAA)

# West Virginia University IRB of Record

### Institution A – West Virginia University

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| **United States Department of Health and Human Services OHRP Federalwide Assurance (FWA Number)** | **FWA00005078** |
| **West Virginia University IRB Registration Numbers** | **IRB00000314**  **IRB00002568** |

### Institution B

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| **Name of Institution Relying Upon West Virginia University IRB Review** | [Institution B] |
| **US Department of Health and Human Services OHRP Federalwide Assurance (FWA Number)** | Click or tap here to enter text. |

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| Research Project Title |
| Click or tap here to enter text. |
| **West Virginia University Principal Investigator(s)** |
| Click or tap here to enter text. |
| **Institution B Principal Investigator(s)** |
| Click or tap here to enter text. |
| **Sponsor or Funding Agency (if applicable)**  Click or tap here to enter text. |
| **Award Number (if applicable)**  Click or tap here to enter text. |

For the individual research project specified above, the Officials signing below agree [Institution B] may rely on the above IRB review, approval, and continuing oversight provided under **West Virginia University’s** Assurance.

**West Virginia University** retains ultimate responsibility for the protection of human subjects for the research project listed above, including (i) the development and enforcement of institutional policies to ensure compliance with federal and state laws and regulations relating to human subjects research; (ii) safeguarding the rights and welfare of human subjects through active monitoring of the conduct of research, including the continuing competency of principal investigators performing the research in connection with [Institution B]; (iii) continuous education of the members of its research community to establish and maintain a culture of compliance with federal regulations and institutional policies relating to human subjects research, and (iv) implementing appropriate oversight mechanisms to ensure adherence to the determinations of the West Virginia University IRB, including prompt notification and forwarding of required progress reports, adverse event reports, principal investigator requests for modification of approved research or related forms (including subject consent forms), and information suggesting possible deviations from the IRB-approved research protocol or other concerns about the conduct of the research project to the West Virginia University IRB. [Institution B] shall cooperate fully with any request from West Virginia University for information or documentation relating to the research proposal or the conduct of the research project following IRB approval.

[Institution B] understands and agrees that it is responsible for enforcement of determinations by the West Virginia University IRB regarding research project suspension or discontinuation, or requirements for the research project to commence or continue.

Each party agrees that it is responsible for the demands, claims, damages to persons and/or property, losses or liabilities, including reasonable attorney fees arising out of or caused by the party’s negligence or intentional misconduct, if assessed by a court of competent jurisdiction to be the responsibility of that party.

Each party will promptly inform the other party of any claims, suit, or action resulting from this Agreement. Each party will assist the other party in investigating claims, suits, or actions.

[Institution B] agrees to maintain comprehensive professional and general liability insurance policies in coverage amounts of not less than $1 million per occurrence for each policy. The policies will cover all activities [Institution B] and its employees and agents in connection with the research, which is [Institution B] the subject of this Agreement. [Institution B] agrees to supply to **West Virginia University** (IORG0000194) before commencement. [Institution B]**’s** involvement in the research a certificate of insurance documenting the existence of the required insurance coverage. [Institution B] further agrees to provide to **West Virginia University** (IORG0000194) with not less than thirty (30) days advance written notice of any change in the scope or amount of the required coverage.

The review, approval, and continuing oversight performed by the West Virginia University IRB satisfies the requirements of the United States Department of Health and Human Services regulations for the protection of human subjects at 45 CFR 46, as well as the requirements of West Virginia University Office of Human Research Protections-approved Assurance.

Relevant minutes of the West Virginia University IRB meetings will be made available to [Institution B] upon request [Institution B] remains responsible for ensuring compliance with (the West Virginia University IRB determinations and with) the terms of its federal Office of Human Research Protections-approved Assurance.

This document should be kept on file at both institutions and must be provided to the United States Department of Health and Human Services Office of Human Resource Protections upon request.

### Signatures

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| **Institution Providing IRB Review (Institution A): West Virginia University** |
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| Signature Of Authorized Official |
| Date: |
| Name: Fred L. King |
| Title: Vice President of Research |
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| **Relying IRB Institution Name (Institution B):** **[Institution B]** |
|  |
|  |
| Signature of Authorized Official |
| Date: |
| Name: |
| Title: |
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